

EPPING FOREST DISTRICT COUNCIL COUNCIL MEETING MINUTES

Thursday 25 May 2023, 7.00 pm - 8.55 pm

Council Chamber - Civic Offices

Members Present:	Councillors , D Sunger (Vice-Chairman), I Allgood, C Amos, R Balcombe, D Barlow, R Baldwin, R Bassett, N Bedford, P Bhanot, P Bolton, H Brady, R Brookes, L Burrows, E Gabbett, A Green, S Heap, S Heather, R Jennings, J Jennings, J Jogia, H Kane, S Kane, H Kauffman, P Keska, J Lea, J Lucas, M Markham, T Matthews, C McCredie, L Mead, L Morgan, R Morgan, S Murray, C Nweke, M Owen, L Paine, J Parsons, A Patel, S Patel, J Philip, Caroline Pond, C C Pond, K Rizvi, R Sharif, D Stocker, B Vaz, C Whitbread, H Whitbread, J H Whitehouse, J M Whitehouse, K Williamson, D Wixley and S Yerrell
Apologies:	Councillor(s) I Hadley, A Lion, C McCann, J McIvor and R Pugsley
Officers In Attendance:	Andrew Small (Strategic Director, Corporate and Section 151 Officer), Gary Woodhall (Team Manager - Democratic & Electoral Services), Nathalie Boateng (Service Manager (Legal) & Monitoring Officer), Tom Carne (Corporate Communications Team Manager), Natalie Cole (Corporate Communications Officer) and Pat Seager (Chairman's Officer)
Officers In Attendance (Virtually):	Georgina Blakemore (Chief Executive), Jennifer Gould (Strategic Director and Chief Operating Officer) and Laura Kirman (Democratic Services Officer)

[A RECORDING OF THIS MEETING IS AVAILABLE FOR REPEATED VIEWING](#)

1 WEBCASTING INTRODUCTION

The Democratic & Electoral Services Team Manager reminded everyone present that the meeting would be broadcast live to the Internet, and that the Council had adopted a protocol for the webcasting of its meetings.

2 DISTRICT COUNCIL ELECTIONS - 4 MAY 2023

The Chairman welcomed the newly elected* and re-elected members of the Council at the election held on 4 May 2023.

Councillor	Ward
Andrew Green*	Broadley Common, Epping Upland & Nazeing
Aniket Patel	Buckhurst Hill West
Paul Keska	Chipping Ongar, Greensted & Marden Ash
Cherry McCredie	Epping Hemnall
Razia Sharif*	Epping Lindsey & Thornwood Common
Lisa Morgan*	Grange Hill
Richard Morgan	Hastingwood, Matching & Sheering Village
Craig McCann*	Lambourne

Richard Bassett	Lower Nazeing
Lesley Paine*	Lower Sheering
Jaymey Mclvor	North Weald Bassett
Chris Whitbread	Roydon
Nigel Bedford	Shelley
Sam Kane	Waltham Abbey Honey Lane
Jodie Lucas	Waltham Abbey North East
Maria Markham*	Waltham Abbey Paternoster
Joseph Parsons	Waltham Abbey South West
Tim Matthews	Waltham Abbey High Beach

3 CHAIRMAN OF COUNCIL - YEAR OF OFFICE

M Sartin addressed the Council as the outgoing Chairman.

M Sartin advised the Council that she had served her year of office under two monarchs and three Prime Ministers, which was unlikely to be repeated. Whilst the death of Queen Elizabeth II had been a sad occasion, she had been honoured to read the proclamation of the new King, Charles III.

M Sartin had attended 70 events within the District and beyond, and had met some truly wonderful people who contributed enormously to the District. The other highlights of her year in office included:

- The Civic Carol Service being cancelled due to severe cold weather.
- The Citizen of The Year event having to change venue at short notice.
- Abseiling down the Water Tower in Harlow to raise monies for her chosen charities.
- Raising approximately £2,500 for her chosen charities – St Clare Hospice and the Herts-Essex Air Ambulance.

M Sartin thanked Councillors for appointing her as Chairman for a second time, and for their support throughout the municipal year. M Sartin also thanked the Officers for their support as well, and in particular the support of the Chairman's Secretary, P Seager. The Vice-Chairman of Council, Cllr D Sunger, was thanked for his support throughout the year, and finally M Sartin thanked her family for their support – particularly her husband John.

M Sartin concluded by stating that she had many fond memories from her year as Chairman, and that now was the right time to step down as a Councillor after serving Roydon for 20 years.

Cllr C Whitbread, Cllr J M Whitehouse, Councillor R Brookes, Councillor S Murray, and the Strategic Director, A Small on behalf of the staff, expressed their appreciation for her hard work and dedication throughout her term of office as Chairman and for her service to the Council.

M Sartin then presented Cllr R Morgan with a memento to celebrate his 40 years serving as a District Councillor, and P Seager with flowers.

4 ELECTION OF CHAIRMAN

The nomination of Cllr D Sunger for the office of Chairman of the Council was proposed by Cllr C Whitbread and seconded by Cllr D Stocker.

Resolved:

- (1) That Cllr D Sunger be elected Chairman of the Council for the municipal year 2023/24.

Cllr D Sunger thereupon made a Declaration of Acceptance of Office of Chairman of the Council and presented M Sartin with her Past Chairman's badge.

Cllr D Sunger in the Chair

Cllr D Sunger thanked the Council for the honour, and made special mention of his wife Teri and mother Jaswant who had played such important roles in his life. He was also particularly looking forward to the 50th anniversary of the founding of Epping Forest District Council on 1 April next year.

5 APPOINTMENT OF VICE-CHAIRMAN

The nomination of Cllr L Burrows for the office of Vice-Chairman of the Council was proposed by Cllr H Whitbread and seconded by Cllr N Bedford.

Resolved:

- (1) That Cllr L Burrows be elected Vice-Chairman of the Council for the 2023/24 municipal year.

Cllr L Burrows thereupon made a declaration of Acceptance of Office of Vice-Chairman of the Council and was presented with his Vice-Chairman's chain by the Chairman. Cllr L Burrows thanked the Council for his appointment.

6 DECLARATIONS OF INTEREST

There were no declarations of interest made pursuant to the Council's Code of Member Conduct.

7 MINUTES

The Democratic & Electoral Services Team Manager reported that the minutes of the last meeting were not ready but would be available for agreement at a future meeting of the Council.

8 ANNOUNCEMENTS**(a) Announcements by the Chairman of the Council**

Cllr D Sunger announced that his chosen charity for the year was Chigwell Riding Trust and asked Councillors to give generously throughout the year. In addition, if a Councillor's mobile phone went off during a Council meeting then that would incur a £10 fine to his charity.

(b) Members not seeking re-election or not re-elected

The Council noted that N Avey, S Rackham, P Stalker and M Sartin had not sought re-election on 4 May 2023, and J Leppert had not been re-elected.

(c) Long Service Awards

In recognition of their service to the Council, N Avey received a Bronze Long Service award and M Sartin received a Gold Long Service award. Former Cllr B Rolfe would have been entitled to a Silver Long Service award, and this would be presented by the Chairman to his family at a private ceremony on a future date.

9 ELECTION OF LEADER

The nomination of Cllr C Whitbread for the office of Leader of the Council for a four-year term was proposed by Cllr J Philip and seconded by Cllr N Bedford.

Resolved:

(1) That Cllr C Whitbread be elected Leader of the Council for a four-year term of office, as prescribed by Section 44E of the Local Government Act 2000, expiring on the day of the Annual Council meeting in 2027 or following the normal day of retirement of the Leader as a Councillor.

10 REPORT OF THE APPOINTMENT PANEL

The Leader of the Council, Cllr C Whitbread, reported on the appointments which he had made to the Cabinet and Outside Organisations carrying out Executive Functions for 2023/24. Furthermore, he also reported the recommendations of the Appointment Panel in relation to the membership, chairmanship and vice-chairmanship of Committees, Sub-Committees and Panels (non-executive bodies), along with the Outside Organisations carrying out Council, Regulatory or non-Cabinet Functions. The Council voted on any appointments where the number of nominations exceeded the number of places available.

Some of the outstanding nominations for committee places from the political groups were made at the meeting, and the Council noted that any outstanding nominations after tonight would be reported at the Council meeting in June. It was also noted that the Appointments Panel was making recommendations on the membership of the Scrutiny Committees for the first time.

The independent Member, S Murray, had requested a seat on the Overview & Scrutiny Committee for 2023/24. The Loughton Residents Association was prepared to give up a seat on the Committee to Cllr S Murray if the membership of the Committee was extended to 17. This would represent a departure from the pro rata requirements and such a deviation would require that no Member of the Council voted against the proposal. This proposal was carried without dissent, and Cllr S Murray thanked the Council for allowing him to sit on the Overview & Scrutiny Committee for the forthcoming municipal year.

Resolved:

(1) That, in accordance with Regulation 8 of the Local Government (Committees and Political Groups) Regulations 1990, the constitution of the political groups be agreed as set out in Appendix 1;

(2) That details of appointments made by the Leader of the Council for Cabinet members carrying out Executive functions as set out in Appendix 2 to this report be received;

(3) That the Membership, Chairmanship and Vice-Chairmanship of Committees, Sub-Committees and Panels (non-Executive bodies) be approved as set out at Appendix 3 to this report with any outstanding nominations reported at the meeting;

(4) That the group representatives for the purposes of notifying substitute members for meetings be confirmed as follows:

- (a) Conservative Group:
 - Councillor C. Whitbread (Group Leader);
 - Councillor N. Bedford (Deputy Group Leader);
 - Councillor S. Kane; and
 - Councillor A. Patel;
- (b) Green Party Group:
 - Councillor S. Heap (Group Leader); and
 - Councillor E. Gabbett (Deputy Group Leader);
- (c) Liberal Democrat Group:
 - Councillor J. M. Whitehouse (Group Leader); and
 - Councillor J. H. Whitehouse (Deputy Group Leader);
- (d) Loughton Residents Association Group:
 - Councillor C. P. Pond (Group Leader); and
 - Councillor D. Wixley (Deputy Group Leader); and
- (e) Grange Hill Independent Community Group:
 - Councillor D Barlow (Group Leader); and
 - Councillor L Morgan (Deputy Leader);

(5) That appointments to outside organisations carrying out Council regulatory or non-Cabinet functions, as set out at Appendix 4 to this report be approved;

(6) That the appointments to be made by the Leader of the Council to outside organisations carrying out Executive functions, as set out at Appendix 5 be received; and

(7) That Mr Wyn Marshall be re-appointed as a non-voting, co-opted member of the Stronger Communities Select Committee for the 2023/24 municipal year.

11 SCHEME OF DELEGATIONS

The Council's Constitution required that the scheme of delegations be agreed at the Annual meeting. The current scheme had received no further additions or revisions since the last Annual meeting, and therefore did not need to be agreed at this meeting.

12 COUNCIL MEETING DATES FOR 2023/24

On 4 April 2023, the Council had adopted the calendar of meetings for the municipal year May 2023 to May 2024. It was required within the Council's Constitution that the programme of ordinary meetings of the Council for the year were approved at the Annual meeting.

It was highlighted that the Council meeting scheduled for 3 October 2023 clashed with the Conservative Party Conference, and it was noted that this would be discussed with the Group Leaders.

The Leader of Council, Cllr C Whitbread, also took the opportunity to inform the Council of the successful appointment of J Gould as the new Chief Operating Officer.

Resolved:

(1) That ordinary meetings of the Council be held on the following dates during 2023/24:

- 25 July 2023;
- 3 October 2023;
- 19 December 2023;
- 20 February 2024;
- 9 April 2024; and
- 23 May 2024 (Annual meeting).

13 EXCLUSION OF PUBLIC AND PRESS

The Council noted that there were no items of business which necessitated the exclusion of the public and press from the meeting.

CHAIRMAN

ANNUAL COUNCIL MEETING – 25 MAY 2023

CONSTITUTION OF POLITICAL GROUPS AND GROUP LEADERS

Local Government and Housing Act 1989 – Notice of Constitution of Political Groups and Group Leaders

To note in accordance with regulation 8 of the Local Government (Committees and Political Groups) Regulations 1990, the constitution of political groups as follows:

Conservative Group:

Group Leader – Councillor C Whitbread
Deputy Group Leader - Councillor N Bedford

Councillor A Green	Councillor P Keska	Councillor M Markham
Councillor R Balcombe	Councillor J Lea	Councillor K Rizvi
Councillor R Bassett	Councillor A Lion	Councillor C McCann
Councillor P Bhanot	Councillor J Lucas	Councillor J Parsons
Councillor P Bolton	Councillor T Matthews	Councillor D Stocker
Councillor H Brady	Councillor J McIvor	Councillor D Sunger
Councillor L Burrows	Councillor R Morgan	Councillor B Vaz
Councillor I Hadley	Councillor A Patel	Councillor H Whitbread
Councillor S Heather	Councillor S Patel	Councillor K Williamson
Councillor H Kane	Councillor J Philip	Councillor S Yerrell
Councillor S Kane	Councillor R Pugsley	

Members 34

Green Party Group:

Group Leader - Councillor S Heap
Deputy Group Leader - Councillor E Gabbett

Members 2

Liberal Democrats Group:

Group Leader – Councillor J M Whitehouse
Deputy Group Leader - Councillor J H Whitehouse

Councillor C Amos
Councillor C McCredie
Councillor L Paine
Councillor R Sharif

Members 6

Loughton Residents' Association Group:

Group Leader – Councillor C P Pond
Deputy Group Leader - Councillor D Wixley

Councillor I Allgood
Councillor R Baldwin
Councillor R Brookes
Councillor J Jennings

Councillor R Jennings
Councillor J Jogia
Councillor H Kauffman
Councillor L Mead

Councillor C Nweke
Councillor M Owen
Councillor C C Pond

Members 13

Grange Hill Independent Community Group:

Group Leader – Councillor D Barlow
Deputy Group Leader - Councillor L Morgan

Members 2

CABINET & CABINET COMMITTEES - LEADER APPOINTMENTS**(a) Deputy Leader**

Deputy Leader	N Bedford

(b) Other Cabinet Members/Allocation of Portfolios

Portfolio	Portfolio Holder
Leader	C Whitbread
Place	N Bedford
Finance & Economic Development	J Philip
Housing & Strategic Health Partnerships	H Whitbread
Community Health & Wellbeing	S Patel
Contracts, Service Delivery & Improvement	R Balcombe
Regulatory Services	K Williamson
Customer & Corporate Support Services	S Kane

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COMMITTEE ETC. NOMINATIONS 2023/24

AREA PLANS SUB-COMMITTEE EAST (19 MEMBERS) (NOT PRO RATA) *						
	Conservative Group (13)	Green Party Group (0)	Liberal Democrat Group (6)	Loughton Residents Association Group (0)	Grange Hill Independent Community Group (0)	Independent Members (0)
Chairman	I Hadley					
Vice-Chairman	H Brady					
	P Keska		C McCredie			
	B Vaz		J H Whitehouse			
	L Burrows		J M Whitehouse			
	H Whitbread		R Sharif			
	R Morgan		L Paine			
	R Balcombe		C Amos			
	C McCann					
	I Hadley					
	P Bolton					
	J Mclvor					
	H Brady					
	N Bedford					
	J Philip					

*Membership of Area Plans Sub-Committee East comprises all members for the relevant wards.

12 AREA PLANS SUB-COMMITTEE WEST (14 MEMBERS) (NOT PRO RATA) *

	Conservative Group (14)	Green Party Group (0)	Liberal Democrat Group (0)	Loughton Residents Association Group (0)	Grange Hill Independent Community Group (0)	Independent Members (0)
Chairman	S Heather					
Vice-Chairman	D Stocker					
	A Green					
	R Bassett					
	R Pugsley					
	C Whitbread					
	T Matthews					
	S Heather					
	S Kane					
	D Stocker					
	J Lea					
	J Lucas					
	M Markham					
	S Yerrell					
	H Kane					
	J Parsons					

*Membership of Area Plans Sub-Committee West comprises all members for the relevant wards.

AREA PLANS SUB-COMMITTEE SOUTH (25 MEMBERS) (NOT PRO RATA) *							
		Conservative Group (7)	Green Party Group (2)	Liberal Democrat Group (0)	Loughton Residents Association Group (13)	Grange Hill Independent Community Group (2)	Independent Members (1)
	Chairman	K Rizvi					
	Vice-Chairman				R Baldwin		
		A Patel	E Gabbett		I Allgood	D Barlow	S Murray
		S Patel	S Heap		C Nweke	L Morgan	
		K Williamson			M Owen		
		P Bhanot			C C Pond		
		K Rizvi			L Mead		
		D Sunger			D Wixley		
		A Lion			R Baldwin		
					J Jogia		
					R Brookes		
					B Jennings		
					C P Pond		
					J Jennings		
				H Kauffman			

*Membership of Area Plans Sub-Committee South comprises all members for the relevant wards.

14	AUDIT AND GOVERNANCE COMMITTEE (5 MEMBERS PLUS 2 CO-OPTED PERSONS) *						
		Conservative Group (3)	Green Party Group (0)	Liberal Democrat Group (1)	Loughton Residents Association Group (1)	Grange Hill Independent Community Group (0)	Independent Members (0)
	Chairman	The Chairman of the Committee is appointed at first meeting in each municipal year.					
		P Bolton		J M Whitehouse	M Owen		
		T Matthews					
	B Vaz						

*The Vice-Chairmanship of the Audit and Governance Committee is assumed by a co-opted person if the Chairman is a Member, and vice versa.

CONSTITUTION WORKING GROUP (9 MEMBERS)							
		Conservative Group (5)	Green Party Group (1)	Liberal Democrat Group (1)	Loughton Residents Association Group (2)	Grange Hill Independent Community Group (0)	Independent Members (0)
	Chairman	A Lion					
	Vice-Chairman			J H Whitehouse			
		J Philip	S Heap	J H Whitehouse	C C Pond		
		R Bassett			H Kauffman		
		J Mclvor					
		P Bhanot					
		A Lion					

DISTRICT DEVELOPMENT MANAGEMENT COMMITTEE (15 MEMBERS)							
		Conservative Group (9)	Green Party Group (1)	Liberal Democrat Group (2)	Loughton Residents Association Group (3)	Grange Hill Independent Community Group (0)	Independent Members (0)
	Chairman	P Keska					
	Vice-Chairman	T Matthews					
		R Morgan	S Heap	J M Whitehouse	R Baldwin		
		H Brady		C Amos	C C Pond		
		H Kane			H Kauffman		
		S Heather					
		K Rizvi					
		I Hadley					
		K Williamson					
		P Keska					
		T Matthews					

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LICENSING COMMITTEE (& LICENSING SUB-COMMITTEE) (15 MEMBERS*)						
	Conservative Group (9)	Green Party Group (0)	Liberal Democrat Group (2)	Loughton Residents Association Group (3)	Grange Hill Independent Community Group (1)	Independent Members (0)
Chairman	R Morgan					
	Vice-Chairman			L Mead		
	T Matthews		J M Whitehouse	L Mead	L Morgan	
	D Sunger		R Sharif	C P Pond		
	P Keska			I Allgood		
	S Heather					
	D Stocker					
	A Lion					
	I Hadley					
	R Morgan					
	1 Nomination O/S					
Licensing Sub-Committee Chairmen (6)	P Keska R Morgan 1 Nom O/S		J M Whitehouse	C P Pond L Mead		

*The Licensing Act 2003 requires that the Licensing Committee comprise no more than 15 members. Licensing Sub-Committees should comprise no more than 3 members.

OVERVIEW AND SCRUTINY COMMITTEE (17 MEMBERS*)						
	Conservative Group (10)	Green Party Group (1)	Liberal Democrat Group (2)	Loughton Residents Association Group (3)	Grange Hill Independent Community Group (0)	Independent Members (1)
Chairman				D Wixley		
Vice-Chairman	J Mclvor					
	J Lucas	S Heap	J H Whitehouse	D Wixley		S Murray
	H Kane		C McCredie	R Baldwin		
	A Patel			C Nweke		
	J Parsons					
	R Bassett					
	C McCann					
	S Heather					
	R Pugsley					
	M Markham					
	J Mclvor					

*(*Membership of the Overview and Scrutiny Committee to be extended to seventeen members for 2023/24, providing an additional seat on the Committee for the Conservative Group and the Loughton Residents Association Group. To accommodate a request for independent member representation on the Committee for the year, the Loughton Residents Association Group intends to relinquish its additional seat arising from the extension of membership, in order that this position may be filled by Councillor S. Murray. Membership of the Committee is required to be appointed on a pro rata basis and such deviation requires that no member of the Council voted against this arrangement.)*

COMMUNITIES SCRUTINY COMMITTEE (11 MEMBERS)							
		Conservative Group (6)	Green Party Group (0)	Liberal Democrat Group (1)	Loughton Residents Association Group (3)	Grange Hill Independent Community Group (0)	Independent Members (1)
	Chairman	A Patel					
	Vice-Chairman	J Lucas					
		S Yerrell		R Sharif	R Brookes		S Murray
		C McCann			J Jogia		
		M Markham			C P Pond		
		J Lea					
		A Patel					
		J Lucas					

PLACE SCRUTINY COMMITTEE (11 MEMBERS*)							
		Conservative Group (6)	Green Party Group (1)	Liberal Democrat Group (1)	Loughton Residents Association Group (2)	Grange Hill Independent Community Group (1)	Independent Members (0)
	Chairman	H Kane					
	Vice-Chairman	J Parsons					
		R Pugsley	E Gabbett	L Paine	C Nweke	D Barlow	
		B Vaz			I Allgood		
		R Bassett					
		A Lion					
		H Kane					
		J Parsons					

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STANDARDS COMMITTEE (9 MEMBERS)

		Conservative Group (5)	Green Party Group (0)	Liberal Democrat Group (1)	Loughton Residents Association Group (2)	Grange Hill Independent Community Group (1)	Independent Members (0)
	Chairman				C P Pond		
	Vice-Chairman						
		R Morgan		C Amos	C P Pond	D Barlow	
		K Williamson			L Mead		
		H Whitbread					
		H Kane					
		J Philip					

SENIOR MANAGEMENT SELECTION PANEL (7 MEMBERS)

		Conservative Group (4)	Green Party Group (0)	Liberal Democrat Group (1)	Loughton Residents Association Group (2)	Grange Hill Independent Community Group (0)	Independent Members
	Chairman	C Whitbread					
	Vice-Chairman	J Philip					
		N Bedford		J M Whitehouse	O/S Nomination		
		H Kane			O/S Nomination		
		C Whitbread					
		J Philip					

SENIOR MANAGEMENT APPEALS PANEL (7 MEMBERS)						
	Conservative Group (4)	Green Party Group (0)	Liberal Democrat Group (0)	Loughton Residents Association Group (2)	Grange Hill Independent Community Group (1)	Independent Members
Chairman						
	Vice-Chairman					
	S Kane			O/S Nomination	D Barlow	
	P Bolton			O/S Nomination		
	H Whitbread					
	R Balcombe					

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REPRESENTATION ON OUTSIDE ORGANISATIONS 2023/24

1. Council Appointments - Organisations Carrying Out Council Regulatory or Non-Cabinet Functions

Organisation and Allocation Category		Nominees
1.	Epping Forest Citizens' Advice Bureau (3 including 1 voting member)	R Bassett (Voting) S Heather L Mead
2.	Campaign to Protect Rural England (Essex Branch) (1 + deputy) Vote Required	T Matthews N Bedford (Deputy) L Paine
3.	Epping Forest Community Transport Board of Trustees (1)	S Kane
4.	Epping Forest Housing Aid Committee (1)	J Lea Disbanded as of Dec-20, therefore no need to appoint in the future.
5.	Epping Forest Local Highways Panel (4)	A Lion I Hadley H Kane J H Whitehouse D Wixley
6.	Epping Forest Local Liaison Group (specific ward representation only)	(BCEUN) (1) – A Green (BHW) (1) – K Williamson (ELTC) (1) – L Burrows (EH) (1) – J M Whitehouse (LSJ) (1) – C P Pond (LSM) (1) – J Jennings (LF) (1) - R Baldwin (TB) (1) – J Philip (WAHB) (1) – T Matthews
7.	Essex Police, Fire and Crime Panel (1) Vote Required	S Patel C McCann (Deputy) C McCredie
8.	Health Overview, Policy and Scrutiny Committee (1)	Not required for 2023/24. Local member to be appointed by Essex County Council.
9.	Grange Farm Managing Trustees (Term to 31.5.23)	R Morgan L Burrows M Sartin
10.	Lee Valley Regional Park Authority (2)	S Heather J Lea (Deputy)
11.	Leisure Centre Liaison Groups (Leisure Centre Customer Forums) The Leisure Contract Manager has advised that two members should be appointed to each Liaison Group/Customer Forum for 2023/24.	

Organisation and Allocation Category		Nominees
	(a) Epping Sports Centre (2)	L Burrows H Whitbread
	(b) Ongar Leisure Centre (2)	N Bedford R Balcombe
	(c) Loughton Leisure Centre (2)	S Patel R Brookes
	(d) Waltham Abbey Swimming Pool (2)	J Lea T Matthews
12.	Epping Forest Local Councils Liaison Committee (no restriction)	R Bassett H Kane J Lea R Morgan D Sunger J H Whitehouse
13.	Outer North-East London Joint Health Overview and Scrutiny Committee (1)	K Rizvi
14.	Princess Alexandra Hospital - Partnership Governor (1)	P Bolton There is no need to appoint as anybody can attend meeting.
15.	Roding Valley Meadows Local Nature Reserve:	
	(a) Management Committee (1)	S Murray
	(b) Working Group (1)	Not required - officer appointment
16.	Stansted Airport Consultative Committee (1 + deputy)	J McIvor R Bassett (Deputy)
17.	Stansted Airport Community Trust Fund (1)	R Morgan
18.	Town Centre Partnerships	
	The Service Director (Community & Partnerships) has advised as follows regarding the appointment of members to each Town Centre Partnership for 2021/22.	
	(a) Buckhurst Hill Village Forum (0)	No member appointment required. Representatives of the Council may attend any meeting in a non-voting capacity.
	(b) Epping Town Centre Partnership (2)	H Whitbread L Burrows

Organisation and Allocation Category		Nominees
	(c) Loughton Broadway Town Centre Partnership (0)	No member appointment required. Representatives of the Council may attend any meeting in a non-voting capacity.
	(d) Loughton High Road Town Centre Partnership (2)	No member appointment required. The Town Centre Partnership was not currently operating.
	(e) Ongar Town Forum Steering Group (0)	No member appointment required. Representatives of the Council may attend any meeting in a non-voting capacity.
	(f) Waltham Abbey Town Partnership (2)	H Kane J Lea
19.	Voluntary Action Epping Forest (1)	S Patel
20.	Waltham Abbey Royal Gunpowder Mills Ltd (1)	H Kane
21.	Waltham Abbey Tourist Information Centre (Joint Management Committee) (3)	No longer required to appoint representatives.
22.	Leisure Management Contract Monitoring Board (6)	R Balcombe H Kane P Keska R Morgan P Bhanot J M Whitehouse R Brookes
23.	Epping Forest College (Board of Governors of New City College and local advisory body for the Epping Forest Campus College) (NEW)	R Bassett
24.	EFDC Armed Forces Champion	S Patel J Lea S Murray
25.	Whipps Cross Joint Health Overview & Scrutiny Committee (1)	A Patel

2. Appointments Held by Officers – Organisations Carrying Out Executive Functions (Appointments by the Leader)

	Organisation and Committee Responsible	Representative 2020/21
1.	Association of Retained Council Housing (ARCH)	Service Director (Housing & Property Services) (or representative)
2.	National Society for Clean Air (SE Division)	Service Director (Commercial & Regulatory Services) (or representative)

	Organisation and Committee Responsible	Representative 2020/21
3.	Standing Conference – Investigation of Air Pollution	Service Director (Commercial & Regulatory Services) (or representative)
4.	Roding Valley Meadow Local Nature Reserve Working Group	Service Director (Environmental & Technical Services) (or representative)

3. Appointments Held by Officers – Organisations Carrying Out Council Regulatory or Non-Executive Functions

This Appendix indicates those organisations where the Council determined on 25 April 1995 that the representatives should be officers.

	Organisation and Committee Responsible	Representative
1.	Essex Water Safety Liaison Committee	Service Director (Commercial & Regulatory Services) (or representative)
2.	Voluntary Action Epping Forest (see also member appointments schedule)	Service Director (Community & Partnership Services) (or representative)

REPRESENTATION ON OUTSIDE ORGANISATIONS 2022/23

1. Leader Appointments - Organisations Carrying Out Executive Functions

Organisation and Allocation Category		Appointee
1.	Association of Retained Council Housing - Executive Board (1 + Deputy)	Housing & Strategic Health Partnerships Portfolio Holder (Deputy TBC)
2.	Civil Enforcement of Parking and Traffic Regulations Outside London - Adjudication Joint Committee (1)	Contracts, Service Delivery & Improvement Portfolio Holder
3.	Epping Forest District Community Safety Partnership (1 + Deputy)	Community Health & Wellbeing Portfolio Holder (Deputy TBC)
4.	East of England Local Government Association (1)	Leader of the Council
5.	Six Authorities Liaison Group (formerly Enfield, Essex and Hertfordshire Border Liaison Group) (3 + Deputies)	R Bassett J Lea S Heather (Deputy TBC)
6.	Epping Forest District Local Strategic Partnership (LSP) The LSP Manager has advised as follows with regard to the appointment of members to each of the following LSP bodies for 2023/40.	
	(a) LSP Board ('One' Partnership) (1)	Leader of the Council
	(b) Health & Wellbeing Board (2)	A Patel Housing & Strategic Health Partnerships Portfolio Holder
	(c) Economic Board (1)	Finance & Economic Development Portfolio Holder
	(d) Tourism Board (1)	TBC
7.	Essex Partnership for Flood Management (1)	Contracts, Service Delivery & Improvement Portfolio Holder
8.	Essex Waste Partnership - Inter-Authority Member Working Group (1 + Deputy)	Contracts, Service Delivery & Improvement Portfolio Holder (Deputy Regulatory Services Portfolio Holder)
9.	Harlow-Stansted Gateway Transportation Board (1 + Deputy) No longer exists as HGGT has taken over.	Regulatory Services Portfolio Holder (Deputy Community Health & Wellbeing Portfolio Holder)

10.	Local Government Association - General Assembly (1 + Deputy)	Leader of the Council (Deputy - Deputy Leader of the Council)
11.	North Essex Parking Partnership (1 + Deputy)	Customer & Corporate Support Services Portfolio Holder (Deputy Contracts, Service Delivery & Improvement Portfolio Holder)
12.	Off-Street Car Parking Contract Monitoring Board (2)	Customer & Corporate Support Services Portfolio Holder Contracts, Service Delivery & Improvement Portfolio Holder
13.	South East Local Enterprise Partnership (2)	Leader of the Council Housing & Strategic Health Partnerships Portfolio Holder
14.	Waste Management Partnership Board (2)	Finance & Economic Development Portfolio Holder Contracts, Service Delivery & Improvement Portfolio Holder
15.	West Essex Alliance (1 + Deputy)	Leader of the Council (Deputy Housing & Strategic Health Partnerships Portfolio Holder)
16.	Co-operation for Sustainable Development Board (2 + 1 Deputy)	Leader of the Council Place Portfolio Holder (Deputy Housing & Strategic Health Partnerships Portfolio Holder)
17.	Harlow & Gilston Garden Town Board	Leader of the Council Regulatory Services Portfolio Holder Place Portfolio Holder (Deputies Finance & Economic Development Portfolio Holder & Housing & Strategic Health Partnerships Portfolio Holder)